

# Pennsylvania College of Technology

## Policy Statement

**Title:** Academic Probation, Suspension, and Renewal (Formerly Academic Probation)      **Number:** P 4.27

**Approved by:**  
Presidential Action

**Approved Date:** 04/1983  
**Implementation Date:** 04/1983  
**Last Review Date:** 11/2024  
**Last Revision Date:** 11/2024

**Persons/Departments Affected:**

Enrolled students and academically suspended students

**Responsible Department:**

Academic Affairs

**Definitions:**

**Enrollment** - Major(s) that a student has enrolled in.

**Cumulative Enrollment Grade-Point Average** - Grade-point average calculated from the time the student entered the active enrollment and all courses that apply from prior enrollments.

**Academic Review** – A review of all students’ academic performance, conducted at the conclusion of each fall and spring semester to determine appropriate levels of intervention, including academic probation or suspension as delineated in this policy.

**Policy:**

- I. Any degree or certificate candidate whose cumulative enrollment grade-point average is below 2.00 at the time of academic review will be considered as making unsatisfactory academic progress and will be placed on academic probation.
- II. To remain in certain majors, students may be held to additional grade-point average requirements as outlined in program manuals and/or selection criteria.
- III. During academic review, a first-semester student who has attempted at least six credits will be suspended from the College for one semester (not including summer) if their first-semester\* grade-point average is below 1.00. *\*Coursework completed in the summer or through Penn College Dual Enrollment prior to fully matriculating into the College is not considered during academic review.* At the conclusion of the one-semester suspension, the student will be eligible to appeal

to return to the College, as established in the [Academic Probation, Suspension, and Renewal Procedure, PR 4.27](#).

- IV. A student who posts cumulative enrollment grade-point averages of under 2.00 in ANY three semesters (sequential or otherwise), not including summer, will be academically suspended for one academic year (two regular semesters, fall/spring).
- V. Suspended students may not appeal the decision. However, in cases of extenuating circumstances, the student can submit a written request for an administrative exception, as explained in [Procedure 4.27](#).
- VI. Students who have been suspended are considered not enrolled. (The student is permitted to take non-credit coursework while suspended.)
- VII. At the conclusion of the suspension, the student will be eligible to appeal for re-enrollment as established in [Procedure 4.27](#).
  - A. A student can be academically suspended and successfully re-enrolled no more than once; upon conclusion of a second academic suspension, the student is subject to the academic renewal process.
  - B. Academic renewal cannot be sought until at least four academic years have passed since the most recent suspension. The academic renewal process is established in [Procedure 4.27](#).

**Revision History:**

- Date: 11/2024 - Added definitions and updated terminology of graduation GPA to cumulative enrollment grade-point average to match student information system conversion; added cross-reference to Policy and Procedure 4.28.
- Date: 08/2020 - Added that students may be held to higher GPA requirements in certain majors.
- Date: 06/2019 - Added reference to Penn College NOW courses in review of first semester students.
- Date: 10/2013 - Defined academic review; clarified the use of first-semester GPA in academic review; expanded language referring to eligibility for academic renewal (moved from procedure).
- Date: 09/2010 - Clarified situations under which a probationary student may be academically suspended; Added information referring to a student's eligibility for Academic Renewal.
- Date: 06/2004 - Revision limited the number of semesters a student can post graduation GPAs below 2.00 (section III).
- Date: 10/1998; 09/1987

**Cross References:**

Academic Probation, Suspension and Renewal Procedure, [PR4.27](#)

Course Repeat Limits Policy, [P4.28](#)

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