

April 2022

Dear Parent/Guardian,

I am pleased to assist your student during the application process and enrollment process for the [Penn College Dual Enrollment Program](#). Your child applied and passed the placement test(s). I want to make you aware of the program and give you links to understand the responsibilities, as well as general information:

 <b>Pennsylvania College of Technology</b>	One College Avenue Williamsport, PA 17701	570-326-3761 800-367-9222
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Resource Page: <https://www.pct.edu/k12-educators/penn-college-dual-enrollment>

Course Descriptions: <https://www.pct.edu/k12-educators/penn-college-dual-enrollment/school?id=43>

Dropping/Terminating a Class, Published Deadlines:

- November 4, 2022 without a W
- March 24, 2023 with a W
- Not permitted after March 24, 2022
- Additional details in the Penn College Dual Enrollment Student handbook:  
<https://www.pct.edu/k12-educators/penn-college-dual-enrollment/student-resources>

Please contact me at 263-9033 x237 should you have any questions or if you are not interested in your child working towards these dual enrollment high school and college credits. Students were advised to discuss the terms with their parents/guardians before applying. Please complete the bottom portion and return to school with your child. Thank you!

Sincerely,

Brenda Kimple  
School Counselor

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I am aware that my child is in the Penn College Dual Enrollment program and received the general information:

Student Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_