

Pennsylvania College of Technology

Policy Statement

Title: Academic Overload

Number: P4.35

Approved by:

Presidential Action

Approved Date: 4/1983

Last Review Date: 02/2021

Last Revision Date: 03/2016

Persons/Departments Affected:

Academic schools, academic advisors, students

Responsible Department:

Academic Affairs

Definitions:

Overload -- Enrollment of more than 18 credits per 16-week semester is considered an academic overload (except when the curriculum profile indicates semester loads of more than 18 credits). Academic overload in the summer is more than 18 total credits during the time between the conclusion of the spring semester and the start of the fall semester.

Regular Semesters – Spring and fall semesters; also summer semesters for year-round enrollees in specific majors.

Policy:

I. Regular Semesters

- A. Students who wish to take a schedule overload must obtain academic advisor approval and the signature of the dean/assistant dean for the school in which they are enrolled.
- B. A student must have earned a 3.0 cumulative grade-point average in order to qualify to take an overload.

II. Summer Terms

- A. More than 18 cumulative credits during the summer sessions requires the approval of the student's academic advisor and the dean or assistant dean of the major in which the student is enrolled. Recommended maximum enrollments are as follows:

- 1. For three-week sessions - 5 or fewer credits.

2. For five-week sessions - 8 or fewer credits.
3. For eight- or ten-week sessions - 10 or fewer credits.

Revision History:

Date: 03/2016 Clarified language relating to majors with profiles that include more than 18 credits per semester.

Date: 08/2011 Revise to new format; editorial changes

Date: 04/2002; 11/1999

Cross References:

Academic Overload Procedure, [PR 4.35](#)